



Application for Class 1 (Commercial) Structures Permit

1. The general information section must be completed on all applications.
2. If you are constructing a building, the Building Information section must be completed.
3. Complete each section that is applicable to the project.
4. For new buildings all application sections must be completed and submitted by the property owner or the General Contractor.
5. If you are replacing any electrical, plumbing or HVAC in an existing building, please fill out the appropriate section, including the General Information section.

Items required to be filed with the Permit Application:

- _____ 1. Class 1 Construction Building Permit Application
- _____ 2. Site Plan for the proposed construction (remodel, addition and new) indicating distance from the proposed new building or addition to any other building/structures on the property and the distance to the property lines.
- _____ 3. Site plan indicating Accessible parking spaces and the accessible route
- _____ 4. 1 set of construction plans drawn to scale and the scale indicated on each page of the plans, pages numbered. Plans submitted shall include information for that portion of the work to be completed for which a permit is requested.
 - _____ a. Building (Structural and Architectural)
 - _____ b. Mechanical – HVAC units and schedule, refrigeration equipment, ventilation, etc.
 - _____ c. Electrical - Generators, transfer switches, signage, etc.
 - _____ d. Plumbing - grease traps, back flow prevention, water heaters, etc.
 - _____ e. Automatic Fire Suppression – Sprinkler: Wet, Chemical, Dry, Clean-Agent, etc.
 - _____ f. Hoods - Type I, Type II, Laboratory, etc.
 - _____ g. Storage Tanks - above ground, underground, include information on what is stored in the Tanks
- _____ 5. Plans should contain an index sheet and code summary.
- _____ 6. 1 set of specifications- Specifications can be included on the plan sheets. (Please make sure the correct/current code references and standards are listed on the plans.)
- _____ 7. Energy compliance report (e.g. ComCheck or computer modeling as allowed in Section 5.7 of the Indiana Energy Conservation Code.)
 - _____ a. Building Envelope
 - _____ b. Mechanical Equipment - HVAC, economizers, water heating, etc.
 - _____ c. Interior Electrical - lighting and controls
 - _____ d. Exterior lighting
- _____ 8. Floodplain Information
 - _____ a. FIRM checked
 - _____ b. Floodplain Administrator Consulted
 - _____ c. Federal, State and Local Special Flood Hazard Areas requirements met

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GENERAL INFORMATION

Date _____

Site Location _____
(lot number, subdivision and address, if known)

Property Owner _____
(name/principal name if corporation) (telephone number)

Corporation Name _____
(if proposed building will be owned by a company/corporation/LLC, etc.)

Address _____
(if different from site location)

City, State, Zip _____

General Contractor _____
(name of company and contact name)

General Contractor Contract Information: _____
(address)

(city, state & zip)

(telephone number & e-mail address)

BUILDING INFORMATION:

Building Type _____
(church, restaurant, office building, school, warehouse, etc...)

Square Footage:

Basement _____ 1st Floor _____ 2nd Floor _____ 3rd Floor _____

Lot Size:

Lot Width: _____ Lot Depth: _____

Set Backs:

Front: _____ Left Side: _____ Right Side : _____ Rear: _____

Electrical:

Electrical Contractor _____
(name of company and name of contact)

Electrical Contractor Contract Information: _____
(address)

(city, state & zip)

(telephone number & e-mail address)

Main Panel Size in Amps: _____ Number of Sub-Panel _____

Single Phase: _____ Three Phase: _____, if Three Phase volts _____

Smoke Alarms: _____ Exit Lights: _____

Means of Egress (Emergency) Lighting: _____ Range/Oven _____

Water Heater _____

Miscellaneous _____

Plumbing:

Plumbing Contractor _____
(name of company)

Plumbing Contractor Contract Information: _____
(address)

(city, state & zip)

(telephone number & e-mail address)

Please list the number of each of the following:

Water Closets _____ Urinals _____ Lavatories _____ Service/Mop Sinks _____

Eye Wash Station(s) _____ Drinking Fountains: _____ Floor Drains _____

Disposal _____ Kitchen Sink _____ Laundry Tub/Sink _____ Bath Tubs _____

Shower Drains _____ Dish Washer _____ Water Heater _____ Clothes Washer _____

Grease Trap: _____ Oil Separator: _____ Sand interceptors: _____

Other: _____

(Please list)

HVAC:

HVAC Contractor _____

(name of company and contact name)

HVAC Contractor Contract Information: _____

(address)

(city, state & zip)

(telephone number & e-mail address)

Heating:

Type of heat: _____ Size (BTU): _____ Location of heating source: _____

Type of heat: _____ Size (BTU): _____ Location of heating source: _____

Type of heat: _____ Size (BTU): _____ Location of heating source: _____

Air Conditioning:

Size (tons) _____ Location of unit: _____

Size (tons) _____ Location of unit: _____

Size (tons) _____ Location of unit: _____

Commercial Kitchen Hood:

Hood Contractor _____
(name of company and contact name)

Hood Contractor Contract Information: _____
(address)

(city, state & zip)

(telephone number & e-mail address)

Type I: _____ Type of Fire Suppression System: _____

Type II: _____

Fire Suppression System:

Fire Suppression Contractor _____
(name of company and contact name)

Fire Suppression Contractor Contract Information: _____
(address)

(city, state & zip)

(telephone number & e-mail address)

Type: _____ Classification: _____ Commodity: _____

Number of Heads: _____ Number of Risers: _____ Fire Pump: _____

Backflow Prevention: _____ Number of Standpipes: _____

Fire Alarm System:

Fire Alarm Contractor _____
(name of company and contact name)

Fire Alarm Contractor Contract Information: _____
(address)

(city, state & zip)

(telephone number & e-mail address)

Manual: _____ Automatic: _____

Notification Devices: Horns: _____ Strobes: _____

Miscellaneous:

Description of work: _____

(remodel, addition, pool, roof, etc.)

Floodplain:

Floodplain Yes No FIRM Map used _____

APPLICANT AFFIDAVIT This affidavit is required for all applications.

Under the penalty of Perjury, I , the undersigned, warrant that:

- (1) I am authorized to execute this affidavit on behalf of the applicant.
- (2) Each controlling person of the application is at least 18 years of age.
- (3) The applicant and each controlling person of the application are financially solvent.
- (4) All information, certifications and statements contained in the attached application are true, accurate and complete as of the date furnished to the City of Rushville
- (5) (a) Neither the applicant nor any controlling person has ever been convicted, is in custody, is under parole or under any other non-custodial supervision resulting from a conviction in a court of any jurisdiction for the commission of a felony or criminal offense of whatever degree involving bribery; or
(b) If so, the details surrounding each conviction are provided in a separate attachment submitted with this affidavit.

Printed Name of Applicant

Signature of Applicant

Date

Permit # _____ Receipt # _____ Fee _____