

# MEETING OF THE CITY OF RUSHVILLE, INDIANA BOARD OF PUBLIC WORKS AND SAFETY

OCTOBER 20, 2015

5:30 P.M.

**CALL TO ORDER:** The Board of Public Works and Safety of the City of Rushville met on the above date and time at 270 West 15<sup>th</sup> Street, Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:** Gary Cameron, Darrin McGowan, Ron Jarman, and Dr. John Williams answered roll call. Also present was City Attorney, Tracy Newhouse.

**MINUTES:** Williams made a motion to approve the minutes of the October 6, 2015 meeting as presented. Cameron seconded the motion. Motion carried.

**MAYOR'S REPORT:** Mayor Pavey reported the following:

1. On Friday Ivy Tech announced that they would be a part of the new City Center when it is completed.
2. Pavey said on their trip to Washington D. C. they had the opportunity to meet with several dignitaries. They reviewed what we have accomplished since the 2012 trip and what projects we are currently working on.
3. Most of the lights are in on 16<sup>th</sup> Street. We are waiting on Rush Shelby Energy.
4. A drainage report on 16<sup>th</sup> Street was send to Council for review.
5. Pavey has spoken to Marvin Reese regarding the Flatrock retention pond. The attorneys need to submit paperwork for a legal drain. We will send an invoice to Dollar Tree for their portion.

**CLERK-TREASURER'S REPORT:** None.

## DEPARTMENT HEAD REPORTS:

**Police** – Chief Tucker said trick or treating will be on Halloween from 5:00-8:00 p.m. There will be extra patrols that weekend.

**Street** – Commissioner Miller reported on mosquito spraying for this year. They put in 85½ man hours and sprayed 696 miles. They sprayed during the hours of 3:00-7:00 a.m.

The Street Department will start picking up leaves on Monday.

Next week they will be closing the restrooms in the parks. They will wait until after Halloween to close the Riverside Park restrooms due to the haunted trail event.

The haunted trail is scheduled for October 24<sup>th</sup> and 30<sup>th</sup>.

**Fire** – Chief Jenkins said they will administer the written test this Saturday. He plans to conduct interviews November 3<sup>rd</sup>.

Jenkins informed the Board that the first 3 BEP properties have been re-advertised. There will be a pre-bid November 4<sup>th</sup> and will open bids November 14<sup>th</sup>.

We will remove the asbestos in the first 3 properties. This will go towards the City's match.

**Animal** – Warden Moran passed out monthly reports. She said she is still making tweaks to the report. Last month they euthanized 8 animals.

She said the new net gun is functioning.

**Park** – Park Director Gurley said he has been meeting with other agencies for input.

Gurley and Chief Tucker will be giving a Halloween safety program October 30<sup>th</sup> to RES kindergarten students.

The costume parade will be the 31<sup>st</sup> with line-up at 3:00 and judging at 4:00.

Gurley asked if the Board had any feedback from the survey results. There were none.

Gurley and the Mayor met with Keiser Consulting to discuss the survey results. Keiser said they would like to host another public meeting.

The Park Board discussed the graffiti on the covered bridge. He said he would welcome any suggestions to prevent this.

**CITIZEN CONCERNS/COMMENTS:** None.

**UNFINISHED BUSINESS:**

1. **211 N Main Street** – Will continue to gather information.
2. **Waggoner Pool-Year-End Closeout** – We are focusing on the automated plumbing.
3. **Executive and Capital Planning Retreat** – Will discuss a date with Council.
4. **Broadband Ready Community On-Line Forms** – Jarman has sent out emails for further input.
5. **Fire Department Hiring Process** – Discussed.
6. **Farmer's Market** – We hope to complete by Christmas.

**NEW BUSINESS:**

1. **16<sup>th</sup> Street Pond Update BFS** – We have received the report. Cameron will navigate us through conversations to develop a strategy.
2. **Flatrock Retention Pond Request Legal Drain** – We received a video which shows the water is moving.
3. **Lien 332 West 3<sup>rd</sup> Street** – Lynn Craven (McQueary) called and said they have found a buyer for the property and asked if the City would consider removing or reducing the liens. After discussion Cameron moved to reduce the liens by 50% if paid at closing. McGowan seconded the motion. Motion carried.
4. **Recommendation APC/BZA Interlocal Cooperation Agreement Creating Joint Planning and Zoning Office** – Cameron made a motion to give favorable recommendation to Council to move forward. Williams seconded the motion. Motion carried.
5. **Authority of Clerk-Treasurer and Mayor Start Job Description Conversations – Consultant** – Mayor Pavey informed the Board that conversation came up during a recent budget meeting with Council regarding the move to the new city center and the possibility of the utility office being in the same location. The hours and pay scales are different. He said we would like to begin conversation and possibly involve a consultant for more parody. Williams said it would be a good idea to involve a consultant. Williams made a motion for the Mayor and Clerk-Treasurer to involve a consultant in this regard. Jarman seconded the motion. Motion carried.

**ITEMS NOT KNOWN IN ADVANCE:** None.

**ADJOURN:** There was no further business to come before the Board; Jarman made a motion to adjourn. McGowan seconded the motion. The meeting adjourned at 5:56 p.m.